



MOKENA ELEMENTARY SCHOOL

11244 Willowcrest Lane • Mokena, IL 60448-1334 • (708) 342-4850 • www.mokena159.org

To: Dr. T. Shaw, CSBO

Fr: Mrs. Rachel Chorley, MES Principal

CC: Board of Education, Mr. S. Stein

Date: March 14, 2025

RE: Disposal of Furniture

We have surplus items in our possession that we no longer have a use for and we are unable to repurpose in our school or within the district. It is my recommendation that we remove the following items from our inventory.

Item	Quantity	Description
CHAIRS (ADULT)	13	BROKEN / UNABLE TO BE REFURBISHED
CHAIRS (STUDENT)	30	WOODEN: BROKEN / UNABLE TO BE REFURBISHED
BOOKSHELVES	7	BROKEN / UNABLE TO BE REFURBISHED
RUGS	9	STAINED, TATTERED, UNABLE TO BE REFURBISHED
EASELS	3	BROKEN / UNABLE TO BE REFURBISHED
FILING CABINET	1	BROKEN / UNABLE TO BE REFURBISHED
DRAMATIC PLAY / KITCHEN	3	BROKEN / UNABLE TO BE REFURBISHED
TABLES	13	BROKEN / UNABLE TO BE REFURBISHED
PLEXI / PPE	60	UNUSABLE
B. BOARDS	4	BROKEN / UNABLE TO BE REFURBISHED